

Good afternoon,

Thank you to our entire school community for making Holy Cross Catholic Academy your choice of school for your child's education. We are very proud of the work we do here and we feel heartened that you entrust the educational care of your child to us each and every day. We take this commitment seriously. As we are well into our regular school routine and embark on semester 2, I would like to share a new procedure relating to student attendance.

### **Attendance**

School starts promptly at 8:25am and it is the expectation that students be in their classroom at this time for morning routines. We are committed to student attendance and to the timely arrival of students to classes. Disruptions to a teacher's lesson are consequential to the entire class. We will continue to emphasize that our students attend classes punctually.

**Effective semester 2, students who are late will sign in with school administration at our late desk, located in the school lobby. After 9am students will sign in with the attendance secretary in the main office.** Students are expected to arrive at their classes within the permitted time frames. Concerns with student attendance and/or being late to class will involve school administration and may follow with progressive discipline. Your assistance in reinforcing this message is greatly appreciated.

### **Uniform Reminder**

Our students' deportment is very important to us. Our goal is to ensure that our student body complies with the requirements of the uniform (which is attached to this message). Students are required to leave all non-uniform items in their assigned locker. School staff will continue to bring that awareness to the student body and, in cases where uniform is a challenge, the school will need you, as parents and guardians, to assist us in reinforcing that message. We know that your choice of our school is also a commitment to its uniform.

I know that as we work together, we will make your child's experience equally rewarding and successful.

Wishing you a blessed day,  
Sandra Abate  
Principal