



September 11, 2025

Dear Holy Cross CA Parents, students and community members:

We are writing to remind all parents and guardians of the importance of maintaining a safe and orderly environment during school drop-off and pick-up times. We have recently observed several concerning behaviors in the parking lot that compromise the safety of our students and staff, and we need your help in addressing these issues.

1. **No Parking in Fire Safety Lanes:** Please be reminded that fire safety lanes **must** remain clear at all times to ensure emergency vehicles can access the building without obstruction. Parking in these lanes is illegal, and we ask that all drivers refrain from doing so.
2. **Pick-Up Locations:** All student pick-ups **must** occur at the back of the school or off school property. We have noticed that some drivers are parking in unauthorized areas and creating traffic bottlenecks. This is not only unsafe but also disruptive to the traffic flow. We ask for your cooperation in following the designated pick-up procedures.
3. **Incorrect Exit Route:** It has also come to our attention that some drivers are exiting the school property in the wrong direction, which creates confusion and potential hazards. Please ensure that you follow the correct route and circle the property if needed in order to safely exit.

As a school, the safety and well-being of our students is our top priority. We understand that pick-up times can be busy, but we kindly ask that everyone exercise patience and follow the traffic flow to avoid any accidents or delays.

To assist in enforcing these regulations, we have contacted local by-law enforcement. Officers will be monitoring the area, and drivers who are found to be in violation of these rules may be issued fines.

We kindly ask for your cooperation in ensuring that vehicles are not parked in designated no parking zones. Our administrators will also be reaching out to individuals who may be parked in these areas and requesting that vehicles be moved promptly to maintain safety and smooth traffic flow.

We appreciate your understanding and support in this matter. Please be aware that respectful communication with staff is essential; any aggressive or abusive behavior will not be tolerated and may result in a no trespass notice being issued.

Sincerely,

HCCA Administration